



# Ysgol Tanyfron

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Headteacher / Pennaeth: Mr D S Lloyd

Chair of Governors: Mr S Wynne

29<sup>th</sup> January 2020

## Ysgol Tanyfron Breakfast Club

Dear Parent/Guardians,

Following a recent audit of breakfast club, I would like to take this opportunity to remind parents/guardians of local authority regulations and guidelines to support the smooth running of breakfast club. –

- Where possible we would advise parents/guardians to book in advance either for the half term or at least weekly. Please use the booking forms available from Mrs Jones to reserve your child(ren)s place(s). These can be collected from Mrs Jones directly or the school office. Booking forms for after February half term will be available from **Wednesday 29<sup>th</sup> January**.
- Where possible the local authority ask for payments to be made electronically via your child(ren)s online payment reference. Many thanks to those parents/guardians who already utilise this option. A copy of the payment reference number if required can be collected from Mrs Jones or Mrs Phillips.

*I have been informed that for both breakfast club and school meals the local authority are looking into the possibility of payments only being able to made electronically from after the Easter holidays. Whilst further information will be provided on this, I advise parents/guardians who do not use this method to start making themselves aware of the system.*

- School continues to be able to accept 'emergency' bookings as we appreciate that family situations change daily. Whilst this option will still be available to parents/guardians on the basis of the above information I advise parents/guardians to book in advance to avoid disappointment.
- Can we please remind all parents/guardians that arrival before 08.30am will occur a £1.00 charge unless your child(ren) are eligible for free school meals.

Following the audit, we have been informed that we have capacity for 85 pupils to attend daily. During the audit week, 88 pupils attended with an average of 67 pupils daily. With ever-growing demand can I please ask that parents/guardians use breakfast club for the correct reasons. I have been made aware that a number of parents/guardians are using the facility from 08.30am onwards and then standing by the school gates observing until the bell rings at 08.55am. The aim of the breakfast club is to provide a service for parents/guardians with work commitments not free childcare provision before school.

A number of parents/guardians have also contacted school and class teachers to raise concerns over a number of individuals smoking around the school site especially outside the main gates. Can I please remind parents/guardians that all Wrexham schools are 'Smoke free site/zone' in the interest of pupil Health & Safety. Failure to comply with this regulation can result in temporary/permanent exclusion from the school site.

Should you have any queries regarding the above please see your child(ren)s class teacher or myself directly.

Yours sincerely

Mr D. Lloyd  
Headteacher